



# ROTARY FACILITATOR POSITION DESCRIPTION

[www.arrivefridayleadmonday.com](http://www.arrivefridayleadmonday.com)

## **Times/Dates of Service**

- Pre-Conference Facilitator Training/Preparation, 3-10 p.m., Thursday, September 9
- Conference, 8 a.m. Friday, September 10, through 2 p.m. Sunday, September 12
- Post-Conference Clean-up/Evaluation, 2-3 p.m., Sunday, September 12

## **Overview**

Rotary Facilitators collaborate with Manito-wish staff and Student Facilitators to deliver a successful conference, and are called on to contribute their perspective and knowledge as experienced leaders in the real world. Rotary Facilitators are full participants in the conference, helping to make the conference into a true intergenerational learning event.

## **Specifically, Rotary Facilitators are expected to:**

- Role model their leadership talents and the ethics of positive leadership
- Convey the importance of leadership development, especially that of young people
- Educate participants about Rotary, its mission, its value, the concept of "Service Above Self," and the Rotary Four-Way Test
- Help participants understand how they can use what they are learning at the conference in their lives as professional men and women, Rotarians, and members of local and global communities.

Rotary Facilitators are also responsible for teaching the Collaborative Leadership Model through an experiential method including the Seven Qualities of Collaborative Leadership, cooperative games, trust activities, problem solving initiatives, low/high challenge course elements, and group processing. Rotary Facilitators may be asked by Camp Manito-wish staff to directly assist them in facilitating the above activities.

Any Rotarian who is a member of a District 6220 Rotary Club is eligible to serve as a Rotary Facilitator.

## **Qualifications**

- Desire to positively affect the leadership development of young people
- Good character, integrity, and adaptability to ambiguous or rapidly changing situations
- Enthusiasm, patience, flexibility, and self-control
- Willingness to share personal experiences as part of facilitating the leadership development of others



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### **General Responsibilities**

- Uphold Camp Manito-wish and Rotary Youth Leadership Awards Conference policies and community guidelines
- Understand and believe in the purpose of the conference
- Understand and believe in the Manito-wish Collaborative Leadership Model
- Model appropriate and expected behavior at all times
- Help maintain the health, safety, and general welfare of participants
- Help maintain the cleanliness of program and living facilities
- Participate in all aspects of the conference, including pre and post-conference sessions

### **Specific Responsibilities**

- Work closely with a Manito-wish staff member and a Student Facilitator to guide the leadership development of a small group of 8-10 participants
- Supervise a student facilitator
- Supervise the participants within a small group
- Take advantage of every available opportunity to relate to participants
- Organize and facilitate a small group discussion about the ethics of positive leadership, the concept of "Service Above Self," and the Rotary Four-Way Test
- Supervise the cleaning of cabin and program spaces at the conclusion of the conference
- Sleep in and supervise a cabin with participants